



Dear EBS Student,

We hope you are enjoyed the festive season and we wish you and yours the very best for 2012.

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EXAMINATION, GRADUATION AND APPEAL FEE INCREASE

This is to remind you of the email that was sent earlier in 2011 regarding a fee increase for examinations, appeals and graduation as follows:

“The fees for examination, appeal and for graduation have been kept at £100 since 2004. I am alerting you now that these fees will increase to £125 with effect from June 1st 2012.

You will be able to register for exams at the current fee of £100 for any courses purchased prior to this date provided you pay for the exam before June 1st 2012.

All exams paid for after June 1st 2012 will be charged at £125 even if the course was purchased before the increase.”

Please bear in mind there is a time difference between Canada and Scotland which means the increase deadline is on British Standard Time.

2012 INFORMATION SESSIONS

Here is a listing of our proposed 2012 schedule for information sessions in Canada. These events are also published on our website: www.ebscanada.net.

Please note that these dates are subject to change without prior notification.

Thursday	March 8	Toronto
Thursday	May 17	Ottawa
Tuesday	June 12	St John's
Wednesday	June 13	Halifax
Tuesday	June 19	Vancouver
Wednesday	June 20	Calgary
Thursday	June 21	Edmonton
Wednesday	August 1	Toronto

If you would like to attend an information session in your area, please email rochelle@ebscanada.net. You are welcome to invite your friends or colleagues who may be interested in learning more about EBS and the postgraduate degree programmes we offer.

EXAMINATIONS

The next **major** examination diet is in **June 2012**. The deadline date for registration is **March 1st 2012**. Please ensure that you complete the entry process in good time bearing in mind that the UK time zone is GMT (Western Europe Standard Time) which puts them between 4 and 8 hours ahead of us, depending on where you live in Canada.

The full examination timetable is available at:

https://studentservices.ebsglobal.net/student-service-open/timetables/student-services_timetables.asp.

You can register on-line for exams on the Student Services website:

https://studentservices.ebsglobal.net/student-service/studentservices_login.asp.

There is a **minor** diet in **March 2012** held in Toronto and Calgary only. The deadline date for registering *and* deferring for this diet is **February 7th 2012**.

When planning your exam and study schedule note that not all subjects are examined in this diet.

Remember that a number of past examination papers are provided for each course to help you prepare for your examinations. The practice final examinations are your best guide as to what to expect in the examination. You should attempt to answer them under exam conditions – give yourself three hours (adjust this time if you are not doing MCQs) to write the paper then go over the answers carefully when scoring your results. The accompanying Examiner's Solutions and Selected Student Answers guide you on the type of answer expected to be awarded high grades in the examination. Try to complete at least 2 practice papers before you sit your examination. You can also use the Profiler™, the unique interactive software that measures your strengths and weaknesses in each aspect of every subject.

Each exam is a three-hour moderated (proctored) written examination. All questions are compulsory so you do not have a choice. Exam scripts are marked by EBS Faculty and are subject to rigorous scrutiny by external examiners from other UK universities.

There is a fee of £100 Sterling (which increases to £125 effective June 1st 2012) for each exam you sit. Payment for entries processed on-line is by credit card. You can check if your exam request has been processed in the Exam Service section of the Student Services web site. The School will send written acknowledgement of your examination request within 3 weeks of receiving it.

EXAMINATION DEFERRALS

The deadline dates for **deferring** examinations **for major diets** without incurring any cost, are May 1st and November 1st for the June and December diets respectively.

The deadline dates for examination **applications AND deferrals** for **minor diets** are February 7th and July 24th for the March and August diets respectively.

If you wish to defer your examination for any reason, you may do so on the Student Services website. Your examination date will be transferred automatically to the next major diet, unless you specify an alternative diet.

CONTACT DETAILS

For further information about anything in this newsletter, or if you have any questions, please contact either Craig or me.

phone: 1-800-607-2779

email: rochelle@ebscanada.net or craig@ebscanada.net

website: www.ebscanada.net

Regards

A handwritten signature in cursive script that reads "Rochelle". The signature is written in dark ink and is positioned above a horizontal line.

Rochelle Knowles